

EWSHOT PARISH COUNCIL

**THE MINUTES OF A MEETING OF EWSHOT PARISH COUNCIL
HELD ON MONDAY 14 MARCH 2016 AT 8.15 PM IN EWSHOT VILLAGE HALL**

Present: Cllr B Richey (Chairman), Cllr G Bredin, Cllr S Cranstone and Cllr T Wells

In Attendance: Cllr J Bennison (Hampshire County Council), Cllr J Radley (Hart District Council), Alison Ball (Clerk), 12 members of the public

15/252	Apologies for Absence
	Cllr B Cranstone. Cllr A Clarke (Hart District Council)
15/253	Approval of the Minutes of the meeting of Ewshot Parish Council of 8 February 2016
	RESOLVED: To approve the Minutes of the meeting of 8 February 2016.
15/254	Matters arising from the Minutes
	<p>(a) On Minute 15/236 it was advised that the damage to the signs in the Parish had been reported to Hampshire County Council (HCC) and at the end of February it had been noted by HCC that action needed to be taken and that this should be completed within two months.</p> <p>(b) On Minute 15/242 it was reported that it was hoped that the new play area would be signed off shortly but there were a few snagging details that needed to be addressed before this could be done. It had previously been thought that the play area would be open for the Easter holidays but this would now not be possible. It was anticipated that there would be a small opening ceremony on 21 April which would coincide with the lighting of the beacon for the Queens 90th birthday celebrations.</p>
15/255	Announcements from Chairman, Clerk and Members' Questions
	None
15/256	District and County Council Report
	None
15/257	Declaration of Interests and Requests for Dispensations
	None

15/258	Public Participation
	Cllr J Radley brought to the attention of Parish Councillors a training session being held by Hart District Council (HDC) on 27 th July on Planning Enforcement which she encouraged councillors to attend. It was advised that this was being held during the day time and the Clerk had passed on a request to HDC to hold the session in the evening to allow councillors that work to attend.

15/259	Planning
	<p>(a) REF: 16/00352/FUL Longlees, Redlands Lane, GU10 5AY Erection of replacement dwelling following demolition of existing barn and change of use of land into residential curtilage</p> <p>RESOLVED: To make no objection. Proposed by Cllr S Cranstone, seconded by Cllr G Bredin and agreed unanimously.</p> <p>(NOTE: the applicant spoke in favour of the application.)</p> <p>(b) REF: 16/00491/HOU Tanglewood, Redlands Lane, GU10 5AS Proposed part demolition with two storey side and rear extension</p> <p>RESOLVED: To make no objection. Proposed by Cllr S Cranstone, seconded by Cllr T Wells and agreed unanimously.</p> <p>(NOTE: The Parish Council had received consultation documents relating to a planning application for 10 industrial units on land on the east side of Beacon Hill Road. These documents had been received too late to appear on the Agenda or for the councillors to look at them in detail. A request had been made and granted to HDC for an extension to the consultation period to allow this application to be considered at the next meeting on 11 April.)</p>

15/260	New Play Area - Update
	This item was discussed under Matters arising from the Minutes.

15/261	Ditches
	This item had been discussed at the Annual Assembly. The Parish Council would be looking to work with Highways to establish some proper passing places on the roads within the village to tidy up the verges and ditches.

15/262	Hedge Cutting 2016
	<p>A quote had been received from Poulson for cutting the hedges this year which was the same price as in 2015. Councillor Bredin advised that he felt it was a fair quote and he was happy to continue with Poulson for this service.</p> <p>RESOLVED: To accept the quote from Poulson for 2016 hedge cutting. Proposed by Cllr G Bredin, seconded by Cllr S Cranstone and agreed unanimously.</p>

15/263	Revised Standing Orders and Financial Regulations Report
	<p>Prior to the meeting the Clerk had circulated a report which advised that a review of the Parish Council's Standing Orders and Financial Regulations had been carried out and some amendments were now necessary.</p> <p>As a result of changes in legislation the Council's Standing Orders needed to be altered to reflect new rules on photographing and recording meetings. The Standing Orders did not allow for the photographing, recording, broadcasting or transmitting of a meeting by any means without the Council's prior written consent. This needed to be changed as the Openness of Local Government and Bodies Regulations 2014 required all local authorities, including parish and town councils, to permit filming, blogging and the use of social media and to make reasonable provision for people wishing to do this. The report set out an amendment to Standing Order 1(m) to ensure compliance with the legislation and set out a Protocol for Reporting at Meetings.</p> <p>The report also provided details of changes needed to Standing Orders 7 and 31 relating to the Code of Conduct and Allegations of Breaches of the Code of Conduct. The Localism Act 2011 made various changes to the standards regime and the Parish Council had adopted a new Code of Conduct under this legislation but the Standing Orders had not been amended to reflect this.</p> <p>The Parish Council's Financial Regulations had also been reviewed and a small amendment was recommended which would reflect the changes to the bank mandate which had been agreed at a previous meeting and had already been implemented.</p> <p>RESOLVED: (1) That the revised Standing Orders as set out in Appendix A to the report be adopted; (2) That the Protocol for Reporting at Meetings as set out in Appendix B to the report be adopted; and (3) That the revised Financial Regulations as set out in Appendix C to the report be adopted. Proposed by Cllr B Richey, seconded by Cllr T Wells and agreed unanimously.</p>

15/264	Risk Assessment						
	<p>The Clerk advised that it was necessary to regularly review the Parish Council's Risk Assessment to ensure it was up-to-date and relevant. This had recently been carried out and a few small amendments were now recommended which had been circulated prior to the meeting. These amendments related to the change in back up IT storage from an external hard drive to cloud based storage (One Drive). There were also some typographical errors that needed to be changed.</p> <p>RESOLVED: That the amended Risk Assessment be adopted. Proposed by Cllr B Richey, seconded by Cllr T Wells and agreed unanimously.</p>						
15/265	Asset Register						
	<p>The Parish Council's Asset Register had been reviewed and updated and had been circulated prior to the meeting. The Register needed to be amended to take into account the acquisition of land at Broomhill, the new play area equipment, the improvements to the tennis court and the purchase of the new laptop.</p> <p>RESOLVED: That the revised Asset Register be adopted. Proposed by Cllr G Bredin, seconded by Cllr B Richey and agreed unanimously.</p>						
15/266	Insurance						
	<p>The Parish Council's annual renewal of its insurance was due on 13 April. The insurer had been contacted regarding the updated Asset Register (as agreed above) to ensure that insurance cover was provided for all the new equipment, particularly the new play area equipment. As a result of the updates to the Asset Register the insurance premium had increased by nearly £200 compared with 2015/16.</p> <p>The Parish Council had signed up to a three year agreement with Came and Company to provide insurance which would expire in 2017 and an exercise would be carried out prior to that renewal to ensure this still provided best value for money.</p>						
15/267	Payments						
	<p>The following payments were approved and cheques signed:</p> <table border="1"> <thead> <tr> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Firmvalue Payrolls Ltd – March Payroll</td> <td>721.00</td> </tr> <tr> <td>Kompan – 50% Play Area Refurbishment Costs (to be withheld until the project is signed off)</td> <td>33,618.13</td> </tr> </tbody> </table>		£	Firmvalue Payrolls Ltd – March Payroll	721.00	Kompan – 50% Play Area Refurbishment Costs (to be withheld until the project is signed off)	33,618.13
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Alison Ball reimbursement for Staples – printer ink and stationary	49.96
Petty Cash	48.91
Insurance Premium	744.43

At the meeting the Clerk reported that she had received an invoice from the Hampshire Association of Local Councils (HALC) for £90 for attendance at the Annual Conference. The Chairman advised that this must have been sent in error as he was entitled to a free place at the conference as a Board Member.

It was noted that a VAT repayment for the period 1 September 2015 to 31 January 2016 totalling £7,444.84 had been received.

(NOTE: Following the meeting it was confirmed that the invoice from HALC was a mistake and the cheque was duly cancelled.)

15/268	Correspondence
	The Clerk circulated a folder of correspondence that had been received during the preceding month advising that there were no particular items of note.

15/269	Any other business
	<p>(a) Rural Policing Event: The Chairman reported that there would be a Rural Policing Event on Thursday 24 March at 6pm in Hartley Wintney. He intended to attend and encouraged other councillors to attend.</p> <p>(b) Planning Decision Petition: The Chairman had been given details of a petition asking for parish council's to be able to appeal planning decisions. He would forward the details on and councillors could decide for themselves whether to sign it.</p>

The Meeting ended at 8.45 pm

Signed B Richey..... Dated