

EWSHOT PARISH COUNCIL

**THE MINUTES OF THE MEETING OF EWSHOT PARISH COUNCIL  
HELD ON MONDAY 23 JANUARY 2017 AT 7 PM IN EWSHOT VILLAGE HALL**

**Present:** Cllr G Bredin (Chairman), Cllr B Cranstone, Cllr E Jennings, Cllr A Taylor and Cllr T Wells.  
**In Attendance:** Alison Ball (Clerk), Cllr J Radley (Hart District Council) and 1 member of the public

<b>17/1</b>	<b>Apologies for Absence</b>
	Cllr J Bennison (Hampshire County Council).

<b>17/2</b>	<b>Approval of the Minutes of the meeting of Ewshot Parish Council held on 12 December 2016</b>
	<b>RESOLVED:</b> To approve the Minutes of the meeting held on 12 December 2016.

<b>17/3</b>	<b>Matters arising from the Minutes</b>
	<p>On Minute 16/127:</p> <ul style="list-style-type: none"> <li>(a) Approval had been received from Hart District Council (HDC) for the work on the trees and this work had been completed.</li> <li>(b) The feedback on the repairs and modifications to the slide in the play area was still awaited.</li> <li>(c) The Christmas Trees had been taken down and were going to be recycled. The drop off point for recycling Christmas trees would be in place until the end of the month.</li> </ul> <p>On Minute 16/129: the Chairman reported that he had unexpectedly, and at the last minute, been unable to attend the QEB Transport Steering Group. He had however put together a list of concerns with required traffic measures to address these and emailed these to the members of the group. He would attend the next meeting on 5 July.</p> <p>On Minute 16/131: the concerns raised by the member of the public about the traffic at the junction of Heath Lane and Doras Green Lane had been reported to Hampshire Highways. A response had been received stating that this had been the first reported incident since the implementation of a casualty reduction scheme in September 2015. The meeting asked that any incidents be reported to Hampshire Highways and on 101.</p> <p>On Minute 16/ 134: the defibrillator was due to be installed in the old telephone box outside the Windmill shortly. A training session would be organised and anyone would be able to attend. Once a date for this was organised it would be publicised.</p>

	<p>On Minute 16/139:</p> <p>(a) A representative from the Fire Service had been invited to attend the Annual Parish Assembly to do a presentation on Resilience.</p> <p>(b) Further incidents of fly tipping had been reported to HDC.</p>
<b>17/4</b>	<b>Announcements from Chairman, Clerk and Members' Questions</b>
	None.
<b>17/5</b>	<b>District and County Council Report</b>
	<p><b>District Council Report:-</b></p> <p>Local Plan: work was continuing on identifying the number of houses that would need to be built during the plan period. It was thought that this may be updated to 382 dwellings a year over the 18 year plan period which was an increase of more than 30 a year compared with previous figures. Cllr Radley advised that it was a delicate balance of producing a plan that would be accepted and one that was right for the area. There was a further meeting due to take place next week and it was important that there were no more delays.</p> <p>QEB Transport Steering Group: this had been a really busy meeting and time had run out before the issues in Ewshot could be discussed. Cllr Radley suggested that the Parish Council keep communicating with Hampshire County Council (HCC) on this and set out clear priority areas. She advised that there would be more tree works on the military training grounds which would likely result in people seeking alternative places to walk their dogs, such as the Ewshot SANG land. She encouraged any issues as a result to be reported.</p> <p>Naishes Lane: this road would be closed from 6 February for approximately three days for resurfacing.</p>
<b>17/6</b>	<b>Declaration of Interests and Requests for Dispensations</b>
	None.
<b>17/7</b>	<b>Public Participation</b>
	In response to a question from a member of the public it was advised that the new Noticeboard outside the Windmill would be in place before the end of March.
<b>17/8</b>	<b>Planning</b>
	a) REF: 16/03344/AMCON Redlands Farm, Redlands Lane, GU10 5AS Application for the removal of condition 3 - agricultural occupancy restriction - of planning permission 14/02949/FUL (Date of Decision: 04/02/2015) for the

<p>demolition of the existing dwelling, outbuildings and part stables; the erection of a replacement dwelling and associated parking.</p> <p><b>RESOLVED:</b> To make no objection subject to the materials being reviewed with a view to being of a more traditional brickwork. Proposed by Cllr Cranstone, seconded by Cllr Wells and agreed unanimously.</p> <p>b) REF: 16/03367/HOU Ewshot Holt, Heath Lane, GU10 5AJ Double garage/carport/bicycle/workshop with playroom/games room over.</p> <p><b>RESOLVED:</b> To make no objection. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p> <p>c) REF: 17/00102/HOU 10 Broomhill, GU10 5BE Erection of a single storey extension to form granny annexe.</p> <p><b>RESOLVED:</b> To make no objection. Proposed by Cllr Cranstone, seconded by Cllr Jennings and agreed unanimously.</p> <p>d) REF: 17/00067/FUL Queens Arms, Farnham Road, GU10 5AU Partial demolition and erection of new extension to existing office premises in accordance with previous (lapsed) Planning Permissions Ref: 02/00439/FUL &amp; 06/02674/FUL.</p> <p><b>RESOLVED:</b> To object on the grounds that there is increased traffic on the A287 due to the development of the QEB site and concerns over the speed limit on this road, as noted in the traffic calming plan, which combined with an increase in vehicle numbers turning in and out of this site, and taking into account the gradient of the land, is likely to result in a traffic incident. Proposed by Cllr Cranstone, seconded by Cllr Bredin and agreed unanimously.</p>
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<p><b>17/9</b></p>	<p><b>Lengthsman Scheme</b></p>
	<p>At the last meeting it had been agreed to join the Newnham cluster for the Lengthsman scheme. The agreement that needed to be signed in order to join the cluster was presented for approval.</p> <p><b>RESOLVED:</b> That the Agreement to join the Newnham cluster for the Lengthsman Scheme be approved and signed by the Chairman and Clerk. Proposed by Cllr Bredin, seconded by Cllr Wells and agreed unanimously.</p>

<b>17/10</b>	<b>CCTV for Car Park</b>
	<p>The three quotes for the CCTV cameras were considered.</p> <p><b>RESOLVED:</b> That the quote received from Sleptight Security be accepted. Proposed by Cllr Bredin, seconded by Cllr Wells and agreed unanimously.</p>
<b>17/11</b>	<b>Request for Installation of Signage at the Gateways to the SANG Bridleway</b>
	<p>The need for signage at the entrance to the bridleway on Ewshot Lane opposite Beechwood Farm was discussed. It was agreed that this was a safety concern and it was essential that signage and speed humps be installed to draw the attention of drivers to the bridleway. This would be referred to Hampshire County Council.</p>
<b>17/12</b>	<b>Risk Assessment</b>
	<p>The Clerk advised that it was necessary to regularly review the Parish Council's Risk Assessment to ensure it was up-to-date and relevant. This had recently been carried out and one small amendment was now recommended which had been circulated prior to the meeting. The amendments related to the removal of the reference to the receipt of the precept in two tranches as this was now received in one payment in April.</p> <p>The Parish Council considered the internal control procedures in place and were satisfied that these were effective and being observed.</p> <p><b>RESOLVED:</b> That the amended Risk Assessment be adopted. Proposed by Cllr B Richey, seconded by Cllr T Wells and agreed unanimously.</p>
<b>17/13</b>	<b>Financial Regulations</b>
	<p>The Financial Regulations had been reviewed and amendments were suggested which were in line with recommendations by the National Association of Local Councils. The changes were as follows:</p> <ul style="list-style-type: none"> <li>- Para 1.6: "A breach of these Regulations by an employee is gross misconduct" to be changed to: "Deliberate or wilful breach of these Regulations by an employee may give rise to disciplinary proceedings".</li> <li>- Para 6.4: "If a member who is also a bank signatory has declared a disclosable pecuniary interest, or has any other interest, in the matter in respect of which the payment is being made, that councillor shall be required to consider Standing Orders, and thereby determine whether it is appropriate and / or permissible to be a signatory to the transaction in question" to be changed to: "A member who is a bank signatory, having a connection by virtue of</li> </ul>

	<p>family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question”.</p> <ul style="list-style-type: none"> <li>- To replace the existing Section 11 with the revised one that had been updated to incorporate the specific requirements of the Public Contracts Regulations 2015.</li> </ul> <p><b>RESOLVED:</b> That the amended Financial Regulations be approved and adopted. Proposed by Cllr T Wells, seconded by Cllr G Bredin and agreed unanimously.</p>
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<b>17/14</b>	<b>Approval of Financial Return for Q3</b>
	<p>The Financial Return for quarter three was presented to the Council for consideration. It was advised that expenditure was in line with the budget.</p> <p>It was agreed to adopt the Financial Return for quarter three.</p>

<b>17/15</b>	<b>2017/18 Budget</b>
	<p>A draft budget for 2017/18 was circulated for approval. Also distributed was a table showing the capital and revenue projects for 2016/17 and 2017/18. This showed, amongst other things, £500 and £3,000 being set aside each year for the tennis court and play area respectively for replacement of these in the future.</p> <p>The budget suggested that a precept of £27,000 would be sufficient for 2017/18. This was an increase on the previous year but due to an increase in the number of houses in the parish area it would result in 0% change per average Band D household.</p> <p><b>RESOLVED:</b> (1) To approve the budget for 2017/18; (2) To approve the capital and revenue projects for 2017/18; (3) That the precept for 2017/18 be set at £27,000; and (4) That the Chairman and the clerk be authorised to complete the paperwork on this basis to return to HDC. Proposed by Cllr Wells, seconded by Cllr B Cranstone and agreed unanimously.</p>

<b>17/16</b>	<b>Payments</b>												
	<p>The following payments were approved and cheques signed:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 85%;"></th> <th style="width: 15%; text-align: center;">£</th> </tr> </thead> <tbody> <tr> <td>Firmvalue Payrolls Ltd – January Payroll</td> <td style="text-align: right;">489.80</td> </tr> <tr> <td>Office Rental – July to December 2016 inclusive</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>Alison Ball – reimbursement for stationery</td> <td style="text-align: right;">72.85</td> </tr> <tr> <td>Registration with Data Controller</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td>Firmvalue Payroll – Quarterly Charge</td> <td style="text-align: right;">216.00</td> </tr> </tbody> </table>		£	Firmvalue Payrolls Ltd – January Payroll	489.80	Office Rental – July to December 2016 inclusive	200.00	Alison Ball – reimbursement for stationery	72.85	Registration with Data Controller	35.00	Firmvalue Payroll – Quarterly Charge	216.00
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	<p>It was noted that a VAT repayment for the period 1 July 2016 to 30 November 2016 totalling £889.91 had been received.</p>	
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<b>17/17</b>	<b>Correspondence</b>
	<p>The Clerk advised that a folder of correspondence would be available in the office.</p>

<b>17/18</b>	<b>Any other business</b>
	<ul style="list-style-type: none"> <li>a) Hedges: it was reported that the hedge alongside the tennis court needed to be cut back. This had not been done as part of the annual cut as the replacement of the water main had prevented access. It was agreed to contact south east water about this.</li> <li>b) Verge Erosion: the verges in Tadpole Lane and Ewshot Lane had been eroded by the vehicles being used by the contractor replacing the water main. This would be followed up with south east water.</li> <li>c) Rubbish from play area: a large amount of rubbish was being thrown over the hedge from the play area into the neighbouring field. It was agreed to look into measures to prevent this from happening.</li> </ul>

**The Meeting ended at 8.08 pm**

**Signed**.....

**Dated** .....