

EWSHOT PARISH COUNCIL

**THE MINUTES OF THE MEETING OF EWSHOT PARISH COUNCIL
HELD ON MONDAY 8 JANUARY 2018 AT 7 PM IN EWSHOT VILLAGE HALL**

Present: Cllr G Bredin (Chairman), Cllr B Cranstone, Cllrs E Jennings, Cllr A Taylor and Cllr T Wells.
In Attendance: Alison Ball (Clerk), Cllr J Radley (Hart District Council), Cllr J Bennison (Hampshire County Council) and 3 members of the public.

The Chairman wished everyone a happy new year and welcomed them to the meeting.

18/1	Apologies for Absence
	None.

18/2	Approval of the Minutes of the meeting of Ewshot Parish Council held on 18 December 2017
	RESOLVED: To approve the Minutes of the meeting held on 18 December 2017.

18/3	Matters arising from the Minutes
	None.

18/4	Announcements from Chairman, Clerk and Members' Questions
	None.

18/5	District and County Council Report
	<p>District Council Report:- Cllr Radley wished everyone a happy new year. She went on to give the following updates:</p> <p>(a) QEB Steering Group: The QEB Steering Group would be meeting on Monday 15 January. She encouraged the Parish Council to send a representative and put forward any schemes.</p> <p>(b) MOD Fencing: Cllr Radley was trying to arrange a meeting between Hart District Council (HDC) representatives and the DIO (Defence Infrastructure Organisation) about the fencing around the training grounds to the north of Bourley Road. She was aware that the DIO had allowed drag hunting to take place on the land over the winter and that the horses were crossing the road. She asked Cllr Bennison whether Hampshire County Council (HCC) would put up horse warning signs to try to encourage vehicles to slow down as she understood it would be a regular event.</p>

	<p>(c) Local Plan: the Local Plan had been approved at recent meetings at HDC to go forward for its final stage of consultation. The approved plan included provision for a new settlement.</p> <p>The Chairman welcomed Trish Hughes, HDC Joint Chief Executive, to the meeting. She advised that her new years resolution had been to get out into the community more and as such she was attending as many parish council meetings as possible.</p> <p>County Council Report:-</p> <p>(a) Bad weather: The bad weather over the Christmas period had kept HCC busy with trees down and flooding. The latter had affected Bourley Road and the gullies had been cleared to help prevent this.</p> <p>(b) Local Government Finance Settlement: In a recent statement it had been advised that local government would be able to put up core council tax by an additional 1% (on top of the 3% for social care).</p>
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18/6	Declaration of Interests and Requests for Dispensations
	None.

18/7	Public Participation
	None.

18/8	Planning
	None.

18/9	Traffic Calming for the Village
	<p>There had not been any progress on this as a decision was awaited from HCC on the proposed SID locations. Cllr Bennison and the Clerk would chase this up.</p> <p>It was agreed to look into speedwatch and see what needed to be done first to set this up.</p>

18/10	New Noticeboard for Badger Way
	<p>Work had been done to establish ownership of the piece of land next to the post box in Doras Green. It would be necessary to obtain approval from HCC to install a new noticeboard at this location and an application had been made.</p> <p>Cllr Bennison advised that he was trying to get the speed limit reduced in Doras Green. A discussion took place about the installation of a gateway entry point.</p>

	Feedback was awaited from the solicitor about the new noticeboard at Badger Way and this would be chased up.
18/11	Height Restriction Barrier at Car Park
	<p>The quote from New Forest Metal Work had been accepted and they had advised the height barriers would be built during January and installed in February.</p> <p>A quote had been received for special padlocks that were almost impossible to break into and were advised for use on the height barriers. The locks cost £94.25 each and would come with two keys. Any additional keys would cost £4.62 each. It was agreed that there was no point installing the barriers and not using the best locks. However there was discussion about how to make the key available to the emergency services etc.</p> <p>RESOLVED: To set aside a maximum of £500 for locks and keys for the new height restriction barriers and that additional thought be given to the best way to make sure access was maintained in an emergency.</p>
18/12	Risk Assessment – Internal Controls Check
	<p>The Clerk advised that it was necessary to regularly review the Parish Council's Risk Assessment to ensure it was up-to-date and relevant. This had recently been carried out and a couple of small amendments were now recommended which had been circulated prior to the meeting.</p> <p>Cllr Wells suggested that reference to the receipt of monthly statements be retained and that reference be made to the production of timesheets.</p> <p>The Parish Council considered the internal control procedures in place and were satisfied that these were effective and being observed.</p> <p>RESOLVED: That, subject to the suggested amendments, the Risk Assessment be adopted. Proposed by Cllr Wells, seconded by Cllr Bredin and agreed unanimously.</p>
18/13	Financial Regulations – Review and Update
	The Financial Regulations had been reviewed and no amendments were needed.
18/14	Approval of Financial Return for Q3
	A summary of the figures for quarter three was circulated. Also circulated was a summary of project budgets and the details of spending on these to date.

	<p>A discussion took place regarding the replacement of the pedestrian gates at the main entrance to the Village Hall. A number of companies had been contacted but only one had responded with a quote. The quote seemed very reasonable and Cllr Cranstone agreed to meet with this company to check the proposal.</p> <p>RESOLVED: To approve the Financial Return for Quarter Three. Proposed by Cllr Wells, seconded by Cllr Bredin and agreed unanimously.</p>
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18/15	Payments												
	<p>The following payments were approved and cheques signed:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 85%;"></th> <th style="width: 15%; text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Firmvalue Payrolls Ltd – January Payroll</td> <td style="text-align: right;">472.50</td> </tr> <tr> <td>Registration with Data Controller</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td>Firmvalue Payroll – Quarterly Charge</td> <td style="text-align: right;">192.00</td> </tr> <tr> <td>Alison Ball – Stationery and Land Registry Fees</td> <td style="text-align: right;">35.97</td> </tr> <tr> <td>New Forest Metal Work – 50% deposit for Height Barriers</td> <td style="text-align: right;">2,880.00</td> </tr> </tbody> </table>		£	Firmvalue Payrolls Ltd – January Payroll	472.50	Registration with Data Controller	35.00	Firmvalue Payroll – Quarterly Charge	192.00	Alison Ball – Stationery and Land Registry Fees	35.97	New Forest Metal Work – 50% deposit for Height Barriers	2,880.00
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18/16	Correspondence
	<p>The Clerk advised that a folder of correspondence would be available in the office.</p>

18/17	Any other business
	<p>a) Christmas Tree Recycling: The area for leaving Christmas trees for recycling had been cordoned off on the recreation ground. There were already more trees than the previous year. HDC would pick these up at some point at the end of the month.</p> <p>b) Car Park Fencing: a car had driven into the fencing outside the village hall and this needed to be screwed back into place.</p> <p>c) Dog poop bags: Cllr Taylor requested that more dog poop bags be ordered. It was agreed that a summary of expenditure on these during the year be produced.</p>

The Meeting ended at 7.40 pm

Signed.....

Dated